

LOS ANGELES MUSIC AND ART SCHOOL (LAMusArt)

JOB DESCRIPTION

Position: Choir Instructor (Part-time, Hourly)

Location: 3630 E 3rd St. Los Angeles, CA 90063 (East Los Angeles)

Reports to: Executive Director

Hours: Exact days/hours vary based on assignment, usually Saturdays 1-4pm

Compensation: \$25-35/hour, depending on experience and education

Desired Availability: Saturdays with potential additional hours for private instruction and prep hours.

MISSION

Since 1945, LAMusArt is a nonprofit organization dedicated to improving the lives of youngsters by providing them with the resources for a high quality arts education. We aim to provide opportunities for underserved students in East Los Angeles and its surrounding communities, regardless of race, gender, aptitude, or socio-economic status, to engage in and have access to multidisciplinary and sequential low cost and/or no-cost arts education programs.

ESSENTIAL JOB FUNCTIONS

- Teach group classes to beginning and intermediate voice students, ranging from ages 7-18
- Conduct choir rehearsals to achieve desired effects, such as tonal and harmonic balance, harmony, range, blending, etc.
- Impart knowledge of musicianship, techniques, theory, history, etc.
- Understand varied characteristics of talent of individual performers
- Select and arrange music to accommodate talents and abilities of the student group and to suit potential performances
- Transcribe musical compositions to match the particular style of the group
- Create and implement quarterly course syllabus with CA VAPA integration
- Support, host and attend student performances (bi-annual concerts)
- Maintain a safe and nurturing environment for students
- Track and maintain student attendance
- Create detailed substitute lesson plans and arrange for substitute coverage
- Submit time sheets and behavioral reports
- Other duties as assigned

REQUIRED QUALIFICATIONS

- Four-year undergraduate degree in music/music education or equivalent experience
- Demonstrated excellent musicianship and artistry as a teacher/performer
- Demonstrate excellent showmanship and musicianship
- Extensive knowledge of repertoire, curriculum and pedagogy
- Strong interpersonal and communication skills and the ability to work effectively as part of a team
- Interest and ability to be a motivational mentor and role model for students, parents and peers
- Punctual; attention to detail and deadlines
- Reliable transportation

DESIRED QUALIFICATIONS

- Experience working with children from diverse ethnic and economic backgrounds; exposure working in underserved communities
- Bilingual in Spanish preferred

REQUIRED DOCUMENTS

- Cover Letter
- Résumé/Curriculum Vitae
- Class Syllabus/course outline sample
- 5 – 10 minutes video/audio performance and/or teaching sample **(Video links to Dropbox, Vimeo or YouTube preferred in place of an attached electronic video file. No hard copy DVDs or tapes.)**

HOW TO APPLY

Please send all documents to Tahnee Freda, interim Executive Director, via email to tfreda@LAMusArt.org with the subject line "Choir Instructor". PDFs preferred. No phone calls please.