



LAMusArt
Los Angeles Music and Art School

Policy Acknowledgement

I have received a copy of the Los Angeles Music and Art School Student Handbook, and I agree to abide by all School Rules and Policies as set forth in the Student Handbook.

I understand that monthly tuition is due and payable in full each month prior to the first lesson of the month. A late fee of \$25.00 will be charged for current balances not paid by the 5th business day of the month. Balances not paid in full by the 6th business day of the month will result in the termination of lessons. Unpaid balances over one month old will be referred to a collection agency and the debt will be recorded on the responsible party's credit report.

If a student is unable to attend due to illness or other reason, the school must be notified in advance of the class session. Any student with one (1) absence (when the front office is not notified in advance) will be removed from the class schedule.

No refunds or credit are issued for student absences, whether due to illness, vacation or other reasons. If a class is cancelled due to Instructor absence or other reason, a credit will be issued to the student's account for the value of the lesson. No refunds will be issued.

When instruction must be discontinued, it is the responsibility of the parent to notify the front office. **A Withdrawal Request Form must be completed and submitted to the office at least one week in advance.** Refunds will be given only in certain circumstances as detailed in the Student Handbook.