

# LAMusArt

LOS ANGELES MUSIC AND ART SCHOOL

## Camp MusArt 2020 Application Packet

Thank you for your interest in Camp MusArt 2020, the Summer Arts Enrichment Program held at the Los Angeles Music and Art School. You will find our program to be an engaging and fun-filled experience for your children.

Basic information on Camp MusArt is detailed in our Camp MusArt 2020 brochure, which is available at our front office.

The application process is as follows:

- Complete the attached Camp MusArt 2020 Application.
- Sign the acknowledgement on the reverse side of the Camp MusArt 2020 Application.
- Read, initial and sign the attached Fact Sheet carefully. The Fact Sheet details all of the important information regarding the program, the registration and payment process, and disciplinary procedures. You will receive a copy of the Fact Sheet for your records while your application is processed.
- Make an initial payment. Camp MusArt is limited to FIFTY SIX (56) students per session. A space cannot be reserved until an initial payment is received.

If you are interested in applying for Financial Assistance, the process is as follows:

- Complete the attached Financial Assistance application.
- Provide all requested documents listed on the reverse side of your Financial Assistance application (i.e. tax returns, paycheck stubs, W-2 form, etc). Please note that your Financial Assistance application will not be considered unless you provide all information listed on the application.
- Financial assistance applications are accepted on a first come, first served basis. You will be notified by phone of our decision. Once approved, you may complete the registration process and pay the balance due. Installment payment fees will not apply for financial assistance recipients. Camp MusArt reserves the right to provide financial assistance awards at its sole discretion.
- No refunds will be provided after Monday, May18, 2020

If you have any questions, please call us at 323.262.7734, email [MGrajeda@lamusart.org](mailto:MGrajeda@lamusart.org), or stop by our office Mondays through Thursdays from 2:00 pm to 8:00 pm or Saturdays from 8:00 am to 4:00 pm

## Camp MusArt 2020 Fact Sheet

Session: June 22- July 24

Tuition: \$850.00 per child (other fees may apply)

Materials Fee: \$100.00

After-Care program: \$100.00 per session

Open to children 7 – 15 years of age

### Check-In and Pick-Up

Students may be dropped off after 8:00am when the school is opened. Students must be picked up no later than 5:00pm. For their safety, all students must be signed in and out of school every day.

### Late Pick-Up/After-Care

A late pick-up fee will be charged if students are picked up after 5:00 pm. If you are regularly unable to pick your child up by 5:00, we encourage you to enroll in the After-Care program. The After-Care period is from 5:00pm to 6:00 pm and costs \$100 per 5 week session.

### Tuition & Fees

1. Tuition is \$850per child. No discounts are given on tuition or other fees.
2. A materials fee of \$100 per child.
3. Installment payment plan is available for up to an additional charge of \$50 per child.

#### **Installment Plans are available as follow:**

**Plan A-** Consist of a \$200 non-refundable commitment fee due by March1st with a Monthly payment of \$250 every month on, April 1st, May 1st & June 1<sup>st</sup>.

**Plan B-** Consist of a \$325 non-refundable commitment fee due by April1<sup>st</sup> with a monthly payment of \$325 every month on May 1<sup>st</sup> & June 1<sup>st</sup>.

**Plan C-** consist of a \$500 non-refundable commitment fee due by May 1<sup>st</sup> follow by a monthly payment of \$500 on June 1<sup>st</sup>.

**All tuition and fees for the current month are due and payable on the 1<sup>st</sup> business day of the month. A late fee of \$25 will be charged for current month tuition and fees that have not yet been paid in full by the 5<sup>th</sup> day of the month.**

4. The After-Care program fee (late daily pick-up between 5:00 pm and 6:00 pm) is \$100 per session. An additional fee of \$15 will be charged for each instance of After-Care provided beyond the 6:00 pm closing. A fee of \$15 will be charged for each instance of late pick-up (after 5:00 pm) for students who are not enrolled in the After-Care program.
5. Cancellations on or before May 18, 2020 on payment plan will result in refund amount with the exception of the \$250 non-refundable fee.
6. A limited amount of financial assistance is available for qualifying students. Financial assistance applications may be obtained at the LAMusArt front office. Families are responsible for paying any balances not covered by financial assistance awards.

### Lunch

All students must bring a sack lunch. The school will provide 2 snacks per day. If your child has food allergies or dietary restrictions, we recommend that you provide your child with an alternative snack and please let us know.

### Attendance

1. Full attendance and participation is required for the 5 week period. Attendance to the full day's program and rehearsal is critical to the creation of the best possible musical theater performance.

2. Attendance is expected daily and attendance records are kept. If the number of absences begins to affect either the child's or the show's progress, parents will be contacted to discuss the child's future in the program.
3. If you know your child will miss more than two full days for reasons other than illness (family vacation, prior commitment, etc), this program may not be for you and your child.
4. If you know in advance your child will miss a rehearsal, please email us at [MGrajeda@LAMusArt.org](mailto:MGrajeda@LAMusArt.org) or call 323-262-7734.

### Disciplinary Procedures

Students are expected to follow all directions given by teachers and Camp staff and to fully participate in the program. A first infraction of the rules will result in a time out (written report). A second infraction will result in the removal of the child from class and a phone call to a parent/guardian by the Camp Director. The third infraction will result in a call to parent/guardian in order for the child to be picked up and or asked not to return.

Refunds are not given for children unable to participate in classes because of disciplinary problems.

### General Rules and Expectations

1. Students must treat all people and property with respect.
2. Before class, students will line up outside the classroom and wait quietly for a teacher. After class, students will line up at the door and wait to be dismissed by a teacher.
3. When in class, students are expected to give their instructors 100% of their focus.
4. Students are not allowed to run on the stairs.
5. Students must be prepared to participate and learn as this will ensure a successful camp experience.
6. Students must follow directions from teachers in the classroom, LAMusArt faculty, and LAMusArt staff members.
7. Students are not permitted to tease or bully other students.

### Disciplinary Procedure for All Classes and Aftercare

1. For all Camp MusArt programs, students will be given one warning before a time out (written slip) will be given. Time outs will be recorded and given to an office staff member who will make copies to notify parents.
2. Students will be given **THREE** time outs before being **REMOVED** from camp.
3. Reports of bullying or other violations of the rules will be investigated by the school staff, who will determine the appropriate follow-up action.
4. For serious violations of the rules and expectations, immediate suspension and/or removal from camp may be administered.
5. Registration fees are non-refundable if a student is sent home for disciplinary reasons.

**Parent/Guardian, please read carefully, sign, and return with your application.**

Parent/Guardian signature \_\_\_\_\_ Date: \_\_\_\_\_