



JOB DESCRIPTION

Position: Group Class Instructor (Hourly)

Subject: Drama

Grade Level: 3rd to 10th

Location: 3630 E 3rd St. Los Angeles, CA 90063

Reports to: Program Manager (Direct), Executive Director (Indirect)

Hours: Schedule and hours may vary based on instructor availability, student enrollment, and program needs

Compensation: \$28-\$30

Desired Availability: Thursdays (5:00pm-6:30pm) & (6:30pm-8:00pm)

MISSION

Since 1945, LAMusArt is a nonprofit organization dedicated to improving the lives of youngsters by providing them with the resources for a high quality arts education. We aim to provide opportunities for underserved students in East Los Angeles and its surrounding communities, regardless of race, gender, aptitude, or socio-economic status, to engage in and have access to multidisciplinary and sequential low cost and/or no-cost arts education programs.

ESSENTIAL JOB FUNCTIONS

- Teach group classes to beginning and intermediate students
- Create and implement a syllabus per semester with California Arts Standards (VAPA) integrations.
- Support, host and attend student performances (Recitals)
- Maintain a safe and nurturing environment for students
- Track and maintain student attendance
- Create detailed substitute lesson plans and arrange for substitute coverage
- Submit timesheets and Student Assessment Reports
- Other duties as assigned

REQUIRED QUALIFICATIONS

- Four-year undergraduate degree in Theatre/Drama, Theatre Education or equivalent experience
- Demonstrated excellence in theatre artistry and teaching, with experience as a performer and/or theatre educator
- Extensive knowledge of curriculum development, and drama pedagogy
- Strong interpersonal and communication skills and the ability to work effectively as part of a team
- Interest and ability to be a motivational mentor and role model for students, parents and peers
- Punctual; attention to detail and deadlines
- Reliable transportation

DESIRED QUALIFICATIONS

- Experience working with children from diverse ethnic and economic backgrounds; exposure working in underserved communities
- Bilingual in Spanish

REQUIRED

- Cover Letter
- Résumé/Curriculum Vitae
- Class Syllabus/course outline sample
- Candidates selected to advance to an in-person interview may be asked to prepare and teach a brief demonstration lesson to a trial student.

HOW TO APPLY

Please send all documents via email to:

Programs Manager, Marlene Grajeda at mgrajeda@lamusart.org cc: hr@lamusart.org

No phone calls please