



## LOS ANGELES MUSIC AND ART SCHOOL (LAMusArt)

### JOB DESCRIPTION

**Position:** Visual Art Instructor (Hourly)

**Instruments:** Must specialize in one of the following: Visual Art, Art History, Arts Education

**Location:** 3630 E 3rd St. Los Angeles, CA 90063 (East Los Angeles)

**Reports to:** Executive Director; Programs Manager; Office Manager

**Hours:** Exact days/hours vary based on assignment, usually M-Th 3pm-8pm and/or Saturdays before 4pm

**Compensation:** \$25-35/hour, depending on experience and education

**Desired Availability:** Mondays 4:00 to 7:00 pm & Wednesdays from 6:00 to 7:30

### About LAMusArt

The Los Angeles Music and Art School (LAMusArt) is a nonprofit arts organization founded in 1945 that provides the community of East Los Angeles, specifically its K-12 student population, with affordable and continued access to after-school, multidisciplinary arts programs. Our objective is to provide all students with equal opportunities to engage in the arts regardless of one's ethnicity, ability, gender, experience, or financial background. Programming at LAMusArt is provided year-round at both tuition-subsidized and tuition-free rates. This includes private music lessons and small group lessons in the visual arts, dance, and drama.

### Position Description

The Visual Arts Teaching Artist position will serve as a Teaching Artist in our Art Department. The Instructor will be responsible for introducing students, from beginning to advanced levels of ability (starting at age 7), to varying concepts in the visual arts with a focus on painting, drawing and sculpture. Currently, the position covers Art for the Young, Art I, and Art II.

### Primary Responsibilities

- Develop, coordinate, and execute a curriculum in the visual arts that introduces students ages 7 to 15 to concepts such as line work, light and shadows, texture, perspective, etc.
- Supervise student participants during class times, rehearsals, and breaks
- Prepare students for public showcases
- Foster a nurturing and safe environment for students
- Track and maintain student attendance
- Create detailed substitute lessons plans and arrange for substitute coverage

- Submit time sheets and behavioral reports
- Other duties as assigned

### **Qualifications and Skills**

- Bachelor's degree in an arts field (such as performance or education) from an accredited college or university is preferred but not required.
- Experience developing curriculum and working or supervising K-12 age students • Knowledge of California Visual and Performing Arts (VAPA) standards.
- Strong computer skills (especially in Word, Excel, Powerpoint, and Publisher).
- Excellent written and verbal communication skills.
- Good organizational and time management skills and the ability to balance multiple tasks and responsibilities.
- Ability to work cooperatively and as part of a team

### **Other Requirements**

- Conversational level in Spanish preferred but not required
- Possession of a valid California driver's license, personal vehicle, and valid insurance.

### **To Apply**

Please e-mail your resume, cover letter and examples of work (i.e. curriculum examples, artistic portfolio) PDF documents to [DAlmanza@LAMusArt.org](mailto:DAlmanza@LAMusArt.org). Use "Art Instructor" as the subject line of the email.

Please submit a cover letter that addresses your interest in the specific job requirements. NO PHONE CALLS PLEASE. We will contact qualified candidates to set up interviews.